

CATALOG ADDENDUM



3500 Southside Blvd., Jacksonville, FL 32216
To Catalog Number 21, Effective 11/28/2022
Branch Campus of Tulsa Welding School, Tulsa, OK

PROGRAMS

The Professional Welder with Pipefitting program, consisting of 1050 contact hours, 36 SCH, and 42 weeks, is being transitioned to the Welding Specialist with Pipetting program (listed on pages 27-29 of the School Catalog). However, there are still students completing the Professional Welder with Pipefitting program version, so the start and graduation dates are listed below for reference. It should be noted that the dates listed below are for the pipefitting-specific courses only.

PROFESSIONAL WELDER WITH PIPEFITTING START & GRADUATION DATES (Pipefitting Course Only)

Start Date	Graduation Date
1/3/2023	3/24/2023
1/23/2023	4/14/2023
2/13/2023	5/5/2023
3/6/2023	5/26/2023
3/27/2023	6/16/2023
4/17/2023	7/7/2023
5/8/2023	7/28/2023
5/30/2023	8/18/2023

Effective for all students starting after 5/1/2023, specific courses have been revised slightly to allow more hands-on laboratory experience in the program. The programs affected by this change include Electrical Applications, Electro-Mechanical Technologies, and Refrigeration Technologies. The charts below show the new breakdown for lecture, lab, and semester credit hours for each applicable program. The program description, course summary, and total contact hours are not affected.

Electrical Applications						
Course Number	Title of Course	Semester Credit Hours	Lecture Hours	Lab Hours	Total Contact Hours	Outside Preparation Hours
HVE100	Fundamentals of Electricity	4	60	40	100	14.5
HVE110	Fundamentals of Solar	4	60	40	100	9.5
HVE120*	Electrical Wiring – Residential	4	60	40	100	15
HVE130*	Electrical Wiring – Commercial	4	60	40	100	20
HVE140*	Smart Home Technology & Advanced Wiring	4	60	40	100	15
HVE150	Motor and Lighting Practices	4	60	40	100	15
HVE160	Electrical Distribution Systems	4	60	40	100	15
Total Hours:		28	420	280	700	104

Refrigeration Technologies						
Course Number	Title of Course	Semester Credit Hours	Lecture Hours	Lab Hours	Total Contact Hours	Outside Preparation Hours
HVE100	Fundamentals of Electricity	4	60	40	100	14.5
HVE110	Fundamentals of Solar	4	60	40	100	9.5
HVR100	Fundamentals of Refrigeration	4	60	40	100	8
HVR110*	Comfort Systems - Residential	4	60	40	100	6
HVR120*	Comfort Systems – Commercial	4	60	40	100	20
HVR130*	Refrigeration Systems & Practices	4	60	40	100	0
HVR200*	Advanced Trouble-Shooting Techniques	4	60	40	100	15
Total Hours:		28	420	280	700	73

The information contained in this Catalog Addendum is true and correct to the best of my knowledge.

Mary Kelly, President & CEO

Electro-Mechanical Technologies						
Course Number	Title of Course	Semester Credit Hours	Lecture Hours	Lab Hours	Total Contact Hours	Outside Preparation Hours
HVE100	Fundamentals of Electricity	4	60	40	100	14.5
HVE110	Fundamentals of Solar	4	60	40	100	9.5
HVE120*	Electrical Wiring - Residential	4	60	40	100	15
HVE130*	Electrical Wiring – Commercial	4	60	40	100	20
HVR100	Fundamentals of Refrigeration	4	60	40	100	8
HVR110*	Comfort Systems - Residential	4	60	40	100	6
HVR120*	Comfort Systems – Commercial	4	60	40	100	20
HVR130*	Refrigeration Systems & Practices	4	60	40	100	0
HVR200*	Advanced Trouble-Shooting Techniques	4	60	40	100	15
Total Hours:		36	540	360	900	108

PROGRAM DELIVERY

The program delivery as listed on page 16 of the School Catalog has been revised. Students will now be given the option to select which modality they choose for the lecture hours. The lecture hours contained in their program of choice will be designated on their Enrollment Agreement as on-ground (On-Ground modality) or via distance education (Hybrid modality). All lab hours will remain on-ground regardless of lecture modality chosen. Students utilizing veterans' assistance (VA) benefits or attending the Eligible Career Pathway Program (ECPP) will be required to attend the On-Ground modality.

ACADEMIC CALENDAR

The start and graduation dates listed on pages 40-41 for the Electrical Applications (EA), Electro-Mechanical Technologies (EMT), and Refrigeration Technologies (RT) programs have been revised for the specific dates listed below.

Start Dates	Graduation Dates		
	Electrical Applications	Electro-Mechanical Technologies	Refrigeration Technologies
6/23/2023	1/25/2024	3/21/2024	1/25/2024
7/24/2023	2/22/2024	4/18/2024	2/22/2024
8/21/2023	3/21/2024	5/16/2024	3/21/2024
9/19/2023	4/18/2024	6/14/2024	4/18/2024
10/17/2023	5/16/2024	7/16/2024	5/16/2024
11/15/2023	6/14/2024	8/13/2024	6/14/2024
12/20/2023	7/16/2024	9/11/2024	7/16/2024

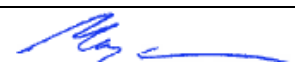
For students who attend the 18-Week session of the Professional Welder program, certain holidays will have mandatory make-up days as listed below. This is an addition to the Holiday Make-Up Schedule listed on page 42 of the School Catalog and is applicable to all campuses.

Holiday Date (18-Week)	Mandatory Make-Up Date
1/2/2023	1/7/2023
1/16/2023	1/14/2023
5/31/2023	6/10/2023
6/19/2023	6/24/2023
7/4/2023	7/1/2023
11/10/2023	11/4/2023

For students who attend the weekend session of the Professional Welder program, certain holidays will be observed, and courses will not be offered. The holiday dates are listed below. This is a revision to the Student Holiday Schedule as listed on page 41 of the School Catalog.

Holiday Date (Weekend)	Mandatory Make-Up Date
7/4/2023	7/5/2023
7/4/2024	7/5/2024

The information contained in this Catalog Addendum is true and correct to the best of my knowledge.


Mary Kelly, President & CEO


Additional start and graduation dates are listed below for all programs. This is in addition to those listed on pages 40-41 of the School Catalog.

Jacksonville	Graduation Dates						
Start Date	Professional Welder	Professional Welder (Weekend)	Professional Welder (18-Week)	Welding Specialist w/ Pipefitting (Pipefitting Courses Only)	Electrical Applications	Electro-Mechanical Technologies	Refrigeration Technologies
1/16/2024	8/9/2024	8/11/2024		3/22/2024			
1/26/2024					8/13/2024	10/9/2024	8/13/2024
2/19/2024	9/13/2024			4/26/2024			
2/20/2024		9/15/2024					
2/23/2024					9/11/2024	11/6/2024	9/11/2024
3/22/2024					10/9/2024	12/12/2024	10/9/2024
3/25/2024	10/18/2024			5/31/2024			
3/26/2024		10/20/2024					
4/19/2024					11/6/2024	1/17/2025	11/6/2024
4/22/2024			8/23/2024				
4/29/2024	11/22/2024			7/5/2024			
4/30/2024		11/24/2024					
5/17/2024					12/12/2024	2/17/2025	12/12/2024
6/3/2024	1/10/2025			8/9/2024			
6/4/2024		1/12/2025					
6/17/2024					1/17/2025	3/17/2025	1/17/2025
7/8/2024	2/14/2025			9/13/2024			
7/9/2024		2/16/2025					
7/17/2024					2/17/2025	4/14/2025	2/17/2025
8/12/2024	3/21/2025			10/18/2024			
8/13/2024		3/23/2025					
8/14/2024					3/17/2025	5/12/2025	3/17/2025
8/26/2024			1/10/2025				
9/12/2024					4/14/2025	6/10/2025	4/14/2025
9/16/2024	4/25/2025			11/22/2024			
9/17/2024		4/27/2025					
10/10/2024					5/12/2025	7/10/2025	5/12/2025
10/21/2024	5/30/2025			1/10/2025			
10/22/2024		6/1/2025					
11/7/2024					6/10/2025	8/7/2025	6/10/2025
12/2/2024	7/3/2025			2/14/2025			
12/3/2024		7/6/2025					
12/13/2024					7/10/2025	9/5/2025	7/10/2025

Another revision to the Student Holiday Schedule listed on page 41 of the School Catalog includes an update to the holiday dates listed to provide clarity to weekend session students as to which days will not be in session.

Veteran's Day (11/11/2022)	Independence Day (7/4/2023)	Memorial Day (5/27/2024)
Fall Break (11/19/2022 – 11/27/2022)	Labor Day (9/4/2023)	Juneteenth (6/19/2024)
Winter Break (12/24/2022 – 1/1/2023)	Veteran's Day Observance (11/10/2023)	Independence Day (7/4/2024)
New Year's Day Observance (1/2/2023)	Fall Break (11/20/2023 – 11/26/2023)	Labor Day (9/2/2024)
Martin Luther King Jr. Day (1/16/2023)	Winter Break (12/25/2023 – 12/31/2023)	Veteran's Day (11/11/2024)
Memorial Day (5/29/2023)	New Year's Day (1/1/2024)	Fall Break (11/25/2024 – 12/1/2024)
Juneteenth (6/19/2023)	Martin Luther King Jr. Day (1/15/2024)	Winter Break (12/23/2024 – 12/29/2024)

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Mary Kelly, President & CEO

HOLIDAY MAKE-UP SCHEDULE

The holiday make-up schedule on page 42 of the School Catalog has been revised slightly. Courses will require an additional 15 minutes added to each session. The session times for these courses during which a holiday occurs is listed below.

	Start Time	End Time
Morning	7:00am	12:15pm
Afternoon	12:45pm	6:00pm
Evening	6:30pm	11:45pm

ACCREDITATION, APPROVALS, LICENSES AND MEMBERSHIPS

The school has made a slight update to the language regarding Indiana as listed on page 5 of the School Catalog under the Jacksonville, FL Campus section. The correct verbiage is listed below.

This institution is regulated by: Indiana Department of Workforce Development, Office for Career and Technical Schools, 10 N. Senate Ave, Room SE 308, Indianapolis, IN 46204; <http://www.in.gov/dwd/2731.htm>.

STUDENT COMPLAINT/GRIEVANCE PROCEDURE

The Student Compliant/Grievance Procedure listed on pages 66 has been revised slightly for Georgia. The direct link is listed below. All other information is correct.

<https://gnpec.georgia.gov/student-resources/complaints-against-institution>

The information listed on page 69 of the School Catalog for Indiana Students has been revised to include the following statement.

Student Protection Fund

IC 22-4.1-21-15 and IC 22-4.1-21-18 requires each educational institution accredited by the Office for Career and Technical Schools to submit an institutional surety bond and contribute to the Career College Student Assurance Fund which will be used to pay off debt incurred due to the closing of a school, discontinuance of a program, or loss of accreditation by an institution. To file a claim, each student must submit a completed "Student Complaint Form." This form can be found on OCTS's website at <http://www.in.gov/dwd/2731.htm>.

ONLINE COURSE ATTENDANCE POLICY

The school has made a slight adjustment to the first paragraph of the Online Course Attendance Policy as listed on pages 57-58 of the School Catalog. The revised verbiage is listed below.

Students are expected to log in and participate in an online class at least 4 to 5 days per week. Students are required to participate in three out of the first five days of the course. Students who do not participate in three of the first five days of the course will be removed. Subsequently, students must participate on at least two separate days each remaining week of the course to meet the attendance requirement.

TUITION & CHARGES

Effective 7/1/2023, the Tuition & Charges as listed on pages 30-31 of the School Catalog will be as listed below. Students who enroll on or after 7/1/2023 will be charged as indicated below for the applicable program.

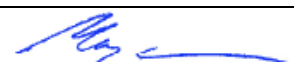
Program Name:	Professional Welder*	Welding Specialist with Pipefitting	Electrical Applications	Refrigeration Technologies	Electro-Mechanical Technologies
Tuition:	\$18,700	\$22,650	\$16,900	\$16,900	\$19,700
Technology Fee:	500	1,000	500	500	500
Lab Fees:	2,000	2,300	2,000	2,000	2,000
Course Materials/Textbooks:	1,050	1,400	2,500	1,800	2,490
Gear Package:	850	950	950	1,000	1,450
Accident Insurance:	300	600	100	100	100
Total Program Cost:	\$23,400	\$28,900	\$22,950	\$22,300	\$26,240

Military Pricing Structure

Program	Military Tuition Pricing	Fees	Total Program Cost
Professional Welder*	\$16,830	\$4,700	\$21,530
Welding Specialist with Pipefitting	\$20,385	\$6,250	\$26,635
Electrical Applications	\$15,210	\$6,050	\$21,260
Refrigeration Technologies	\$15,210	\$5,400	\$20,610
Electro-Mechanical Technologies	\$17,730	\$6,540	\$24,270

*18-Week Professional Welder program version is not eligible for Title IV funding due to the definition of the Academic Year.

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Mary Kelly, President & CEO

SCHOLARSHIPS

The “Workforce Scholarship” listed on page 35 of the School Catalog has been changed to “State/Federal Agency Sponsorship Scholarship” and the maximum amount has increased up to \$7,500. For eligibility, students must be a U.S. citizen or permanent resident, provide proof of agency approval, and complete the application form.

ARBITRATION AGREEMENT

Effective 7/1/2023, the Arbitration Agreement as listed on page 69 of the School Catalog has been updated as listed below.

Any disputes, claims, or controversies between me and Tulsa Welding School no matter how described, pleaded or styled (including class action claims), arising out of or relating to the Enrollment Agreement between me and Tulsa Welding School or relating in any manner to my relationship with Tulsa Welding School (other than disputes, claims, or controversies described below in the section titled “Exclusions for Borrower Defense Claims”) that are not resolved in accordance with the Student Complaint/Grievance Procedure set forth in the School Catalog, shall be resolved by binding arbitration under the Federal Arbitration Act. In addition, except as described below in the “Exclusions for Borrower Defense Claims” section, any dispute as to the ability to arbitrate a particular issue or claim or the validity of the Enrollment Agreement, including this Arbitration Agreement, shall be resolved through arbitration. For purposes of this Arbitration Agreement, the terms “Tulsa Welding School,” “you”, “yours” or “School” mean Tulsa Welding School, its predecessors in interest, successors, assigns, parents, subsidiaries, divisions, and affiliates (the “TWS Entities”), and each of the TWS Entities’ owners, shareholders, partners, members, officers, directors, employees, agents, representatives, heirs, executors, administrators, attorneys, insurers, and all persons acting by, through, under, or in concert with them, as well as any subsequent holders of the Enrollment Agreement. I understand that Tulsa Welding School is a trade name owned by StrataTech Education Group, and that the definitions of the terms “you”, “yours” and “School” as used in this Arbitration Agreement encompasses StrataTech Education Group. The terms “I”, “me”, and “my” as used in this Arbitration Agreement mean the Student/Buyer and any Co-signer.

I agree that by entering into this Arbitration Agreement, School and I are each waiving the right to a trial by judge or jury, to participate in a class action, or to have claims brought by or against either of us joined or consolidated with claims brought by or against another person, except as described in the following exclusions:

Exclusion for Small Claims Court Actions - Notwithstanding the preceding paragraph, either party may file an action in small claims court.

Exclusion for Complaints to Regulatory Agencies - Nothing in this Arbitration Agreement prohibits me from filing a complaint with the state regulatory agency or accrediting agencies listed in School’s catalog.

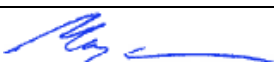
Exclusions for Borrower Defense Claims - 1) School will not compel any student to pursue a complaint based on allegations that would provide a basis for a borrower defense claim through arbitration or an internal dispute process before the student presents the complaint to an accrediting agency or government agency authorized to hear the complaint. For purposes of this Arbitration Agreement, “borrower defense claim” means a claim based on an act or omission that is or could be asserted as a borrower defense as defined in 34 C.F.R. § 685.206(c)(1); § 685.222(a)(5); § 685.206(e)(1)(iii); or (iv) § 685.401(a). 2) We agree that this Arbitration Agreement cannot be used to stop you from being part of a class action lawsuit in court. You may file a class action lawsuit in court, or you may be a member of a class action lawsuit even if you do not file it. This provision applies only to class action claims concerning our acts or omissions regarding the making of the Direct Loan or our provision of educational services for which the Direct Loan was obtained. We agree that the court has exclusive jurisdiction to decide whether a claim asserted in the lawsuit is a claim regarding the making of the Federal Direct Loan or the provision of educational services for which the loan was obtained. 3) We agree that neither we nor anyone else will use this Arbitration Agreement to stop you from bringing a lawsuit concerning our acts or omissions regarding the making of the Federal Direct Loan or the provision by us of educational services for which the Federal Direct Loan was obtained. You may file a lawsuit for such a claim, or you may be a member of a class action lawsuit for such a claim even if you do not file it. This provision does not apply to lawsuits concerning other claims. We agree that only the court is to decide whether a claim asserted in the lawsuit is a claim regarding the making of the Federal Direct Loan or the provision of educational services for which the loan was obtained.

RIGHT TO REJECT: I may reject this Arbitration Agreement by mailing a signed rejection notice to 3500 Southside Blvd., Jacksonville, FL 32216 within 20 days of the date that I sign the Enrollment Agreement. Any rejection notice must include my name, address, e-mail address and telephone number.

Choice of Arbitration Provider and Arbitration Rules - Unless you and I both agree to an alternative, the arbitration shall be administered by the American Arbitration Association (“AAA”) before a single arbitrator and under the AAA’s Consumer Arbitration Rules in effect at the time the arbitration is brought (collectively the “AAA Rules”). Information about the arbitration process can be obtained from AAA at www.adr.org or 1-800-778-7879.

Location of Arbitration – All in-person hearings and conferences in the arbitration shall take place in a locale within 50 miles of the campus I attend or attended, unless the School and I agree otherwise. If the county in which I reside at the time I file my claim is more than 50 miles from the campus I attend or attended, then I may choose that the hearings and conferences take place in my county. If

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Mary Kelly, President & CEO

my claim is for \$10,000 or less, I may choose whether the arbitration will be conducted solely on the basis of documents submitted to the arbitrator, through a telephonic hearing or by an in-person hearing as established by the AAA Rules. If my claim exceeds \$10,000, the right to a hearing will be determined by the AAA Rules.

Choice of Law – You and I agree that the Enrollment Agreement, including the Arbitration Agreement, evidences a transaction involving interstate commerce, that the arbitrator shall apply federal law to the fullest extent possible, and that the Federal Arbitration Act (9 U.S.C. §§1-16) (including the applicable substantive and procedural provisions thereof) (“FAA”), and not any state law, shall govern the applicability, interpretation and enforcement of this Arbitration Agreement.

Costs, Fees, and Expenses of Arbitration - Each party shall bear the expense of its own counsel, experts, witnesses, and preparation and presentation of proofs. The amount AAA charges to the consumer for filing a claim under the Consumer Arbitration Rules is currently \$200, and all remaining amounts are paid by the business (including administrative fees, arbitrator compensation, and expenses). However, this amount is subject to change by the arbitration provider. I understand that if I grossly overstate my claimed damages and the business is required to pay significant fees to the AAA, then the business may seek to recover those costs regardless of who succeeds in the arbitration.

Relief and Remedies - The arbitrator shall have the authority to award in favor of the individual party seeking relief all remedies permitted by applicable substantive law, including, without limitation, compensatory, statutory and punitive damages (subject to limits that would apply in court), and attorneys’ fees and costs. In addition, the arbitrator may award declaratory or injunctive relief only in favor of the individual party seeking relief and only to the extent necessary to provide relief warranted in that party’s individual claim. Upon the timely request of either party, the arbitrator shall render a written decision setting forth his or her essential findings and the basis of his or her award. If the arbitrator determines that any claim or defense is frivolous or wrongfully intended to oppress the other party, the arbitrator may award sanctions against the applicable party in the form of fees and expenses reasonably incurred by the other party (including arbitration administration fees, arbitrator’s fees, and attorney, expert and witness fees), to the extent such fees and expenses could be imposed on a party or a party’s counsel under Rule 11 of the Federal Rules of Civil Procedure. The arbitrator may also award fees and expenses in accordance with any applicable AAA rule.

Effect of Arbitration Award - Any state or federal court with jurisdiction and venue may enter an order enforcing this Arbitration Agreement, enter judgment upon the arbitrator’s award and/or take any action authorized under the FAA. For any arbitration- related proceedings in which courts are authorized to take action under the FAA, each party expressly consents to the non- exclusive jurisdiction of any state court of general jurisdiction or any state court of equity that is reasonably convenient to me, *provided* that the parties to any such judicial proceeding shall have the right to initiate such proceeding in a federal court or remove the proceeding to federal court if authorized to do so under applicable federal law.


Survival, Severability: This Arbitration Agreement shall survive the termination of my relationship with you or any change in my enrollment status. If any part or parts of this Arbitration Agreement are found to be invalid or unenforceable by a decision of a tribunal of competent jurisdiction, then such specific part or parts shall be of no force and effect and shall be severed, but the remainder of this Arbitration Agreement shall continue in full force and effect. Any or all of the limitations set forth in this Arbitration Agreement may be specifically waived by the party against whom the claim is asserted. Such waiver shall not waive or affect any other portion of this Arbitration Agreement.

IMPORTANT WAIVERS: NEITHER PARTY WILL HAVE THE RIGHT TO A JUDGE OR JURY TRIAL, TO ENGAGE IN DISCOVERY, EXCEPT AS PROVIDED IN THE APPLICABLE ARBITRATION RULES, OR OTHERWISE TO LITIGATE THE DISPUTE OR CLAIM IN ANY COURT (OTHER THAN IN AN ACTION TO ENFORCE THE ARBITRATOR’S AWARD AND AS DESCRIBED IN THE EXCLUSIONS ABOVE). FURTHER, I WILL NOT HAVE THE RIGHT TO PARTICIPATE AS A REPRESENTATIVE OR MEMBER OF ANY CLASS OF CLAIMANTS PERTAINING TO ANY CLAIM SUBJECT TO ARBITRATION (OTHER THAN AS DESCRIBED IN THE EXCLUSIONS ABOVE). THE ARBITRATOR’S DECISION WILL BE FINAL AND BINDING. OTHER RIGHTS THAT YOU OR I WOULD HAVE IN COURT ALSO MAY NOT BE AVAILABLE IN ARBITRATION.

LATE START POLICY

Students who wish to begin their program after the official start date, and have received approval from the Campus President, may be allowed to begin at a later date, provided they still meet the criteria for the Add/Drop Period. Students who are required to take a safety course on day one of the program will not be eligible for the Late Start Policy.

The information contained in this Catalog Addendum is true and correct to the best of my knowledge.


Mary Kelly, President & CEO